

Petite Lakes Highwood Association
Meeting Minutes from 07/29/2025

- 1) Meeting called to order at 6:40pm
- 2) Officers present: Joe Prindle, Sam Terranova, Bob Leavitt, Dakota Schneider, Lauren Hart,
- 3) Officers absent: none
- 4) Acceptance of minutes: Joe P. accepts, Bob L. seconded, all ayes
- 5) Acceptance of agenda: Bob L accepts, Joe P. seconded, all ayes
- 6) Public Comments: none
- 7) Correspondence
 - a) Bob received an application for "not for profit" status - he filled out the application on-line and paid/donated the \$11.00 fee
- 8) President's report: Joe P. reports he is continuing to have a great time as president. Reported the 2 vacancies on the board (Vice President and Beach Commissioner) and he is wondering how we go about filling the vacancies. Discussed waiting until the annual meeting, unless a neighbor really wants to volunteer ahead of time. Joe P. would like to have the "meet your neighbor" party before the annual meeting.

Decided to do the "Meet your Neighbor" Party on August 23, 2025 from 3pm-6pm
Association will provide burgers, brats, hotdogs and fixings - ask neighbors to bring a dish to pass and to RSVP by 8/16/2025

- 9) Treasurer's Report:
 - a) Chase Checking balance: \$25,279.00
 - b) Chase Savings Balance: \$572.00
 - c) First American balance: \$31,935
 - d) Transferred \$20,000 from chase savings to Chase checking. Bob is wondering if we would want to keep the second account in case we want or need to move money from one account to the other.
 - e) Still have several households that owe - Bob is going to send out a reminder at the end of the month.
 - i) Roughly \$10,000 in unpaid dues
 - f) Jared Smith will do the end of year report (he's a local CPA)
 - g) Bob asked Joe P and Dakota S. to sign checks for the 1st American bank account (starting at check #113) 6 checks signed in total
 - h) Joe P motioned to accept Treasurer's Report - all ayes
- 10) Other Reports:
 - a) Sam: submitted receipts for miscellaneous items he purchased for the neighborhood. He also said he gave Rick and Amanda Wood the lumber that has been stacked next to the shed.
 - b) Sam asked Dakota to contact Joe Jorgensen to address the weeds by the drains.

- c) Bob L.: Sent payment to ILM earlier in the summer, they never received it. Bob found out the address in our system was incorrect (ILM moved). Bob updated the address and the bill is now paid

11) Continuing business

- Updating by-laws -
 - Tighten up by-laws
 - Discuss at Annual Meeting with neighborhood

12) New Business

- a) Option to Zelle association fees to Joe Prindle and he can write the check to cover
- b) Annual Meeting scheduled for September 20, 2025 @ 9am / Main Park

13) Next Meeting: Annual Meeting 9/20/25 @ 9am

14) Meeting adjourned: 8:06pm

Notes submitted by Lauren Hart, secretary